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| Description: Description: Description: NRC logo**NATIONAL INVITATION TO TENDER** NRC Sudan funded by multiple donors is seeking to engage service providers to enter into Agreements for **Supply and Delivery of School bags and Teaching Learning Materials (TLMs)**. **ITB reference: PF-KRT-336****TENDER DOCUMENTS**The Invitation to Bid (ITB) documents will provide all relevant information in detail, requirements, quantities, delivery location, date, time, and place for the submission of the Tender, The Tender Pack can be requested by sending a letter of interest mentioning the company name/details and contact person to the e-mail address: [asmaa.mohammed@nrc.no](https://norwegianrefugeecouncil.sharepoint.com/sites/sd-khartoum-sudan-startup/Shared%20Documents/05%20-%20Logistics/Procurement/PROCUREMENT%20FILES/PF-KRT-336%20-%20GAD%20Bags%20TLMs%20%26%20water%20bottle/asmaa.mohammed%40nrc.no) ; cc [tagwa.ahmed@nrc.no](https://norwegianrefugeecouncil.sharepoint.com/sites/sd-khartoum-sudan-startup/Shared%20Documents/05%20-%20Logistics/Procurement/PROCUREMENT%20FILES/PF-KRT-336%20-%20GAD%20Bags%20TLMs%20%26%20water%20bottle/tagwa.ahmed%40nrc.no)Alternatively, bidders can pick-up in person the ITB documents from Logistics Department from Sunday to Thursday 08:00 to 15:00 at our office located in 57th Street, Al Amarat, Khartoum. **Manner of Submission:**Followings must be considered by all interested bidders:1. Any request for clarification must be received by NRC in writing to [asmaa.mohammed@nrc.no](https://norwegianrefugeecouncil.sharepoint.com/sites/sd-khartoum-sudan-startup/Shared%20Documents/05%20-%20Logistics/Procurement/PROCUREMENT%20FILES/PF-KRT-336%20-%20GAD%20Bags%20TLMs%20%26%20water%20bottle/asmaa.mohammed%40nrc.no) ; cc [tagwa.ahmed@nrc.no](https://norwegianrefugeecouncil.sharepoint.com/sites/sd-khartoum-sudan-startup/Shared%20Documents/05%20-%20Logistics/Procurement/PROCUREMENT%20FILES/PF-KRT-336%20-%20GAD%20Bags%20TLMs%20%26%20water%20bottle/tagwa.ahmed%40nrc.no) at least 5 working days before the deadline for submission of tenders. NRC will reply to bidders' questions at least 2 working days before the deadline for submission of tenders.
2. Tender must be submitted in **sealed envelopes** and indicate the reference number and location in the envelop cover. We look forward to receiving your tender sealed envelopes as follows (Financial offer – Technical offer).

**Offers should clearly include the following:**1. Company Valid commercial local registration, valid TAX license. (Technical offer).
2. Documented experience & references from other similar transactions, companies, NGO’s, and UN agencies (Technical offer).
3. Validity of the submitted offer and to indicate implementation period in your respected offer.
4. Net price for each item (Financial offer).
5. Interested bidder must to provide items catalogue & samples as mention in the ITB in page number 20.

Bids should be submitted in a **physical sealed envelope**  **and not by email** as stated above to the Norwegian Refugee Council Offices in Sudan by **Date 24th June, 2021 Before 03:00 pm** (Late bids will not be considered)All times are local Khartoum time. All bids submitted after that date will be rejected. Note that all bidders are required to sign a bid submission register upon submission. The register can be signed by a company representative or courier.  |